

UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF GEORGIA
PROBATION OFFICE

ELLEN S. MOORE
CHIEF U.S. PROBATION OFFICER

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MACON, GEORGIA 31201

REPLY TO:

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MACON, GEORGIA 31202-1736

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AUTHORIZATION TO RELEASE CONFIDENTIAL INFORMATION

Name:	Date of Birth:	Race/Sex:
Docket No.:	PACTS #:	Social Security No.:
Other Names including maiden name:		Mother's Maiden Name:
Street Address:	City, ST:	Zip Code:

This documentation is to serve as my request for information as provided by the FREEDOM OF INFORMATION ACT and release of information as required by the PRIVACY ACT OF 1974. Having read the explanation of my rights, which is attached to this form, and having been convicted in the U.S. District Court, in accordance with Rule 32(d)(2)(A)(ii) and 18 U.S.C. §3664(d)(3), I hereby authorize release to the U.S. Probation Office all confidential records and information pertaining to me and specifically the following:

I authorize release to the United States Probation Office all confidential records and information pertaining to me and specifically the following:

- _____ ▶ Educational records and information contained in permanent school records pursuant to the provisions of 34 CFR 99.
- _____ ▶ Medical records, both of a physical and psychological/psychiatric nature, including records of alcohol/drug and/or narcotic treatment and treatment and testing for HIV, AIDS, or any related conditions, pursuant to the provisions of 5 U.S.C. §552a, 20 CFR 401 and 42 CFR 2.
- _____ ▶ Employment records including but not limited to dates of employment, salary and compensations, work performance and reasons for termination of employment.
- _____ ▶ Juvenile/Criminal records to include review of criminal files.
- _____ ▶ All government (federal, state and local) information to include military service records, birth/marriage/divorce records, and immigration and naturalization records. I also authorize the Social Security Administration to release all employment earnings and income information related to me as well as any benefit/disability information.
- _____ ▶ Financial records including but not limited to charge accounts, loans, bank accounts, securities, real estate, life insurance, motor vehicles, lines of credit (including credit bureau reports), trusts and any other assets or liabilities in which I have interest.
- _____ ▶ **APPLICABLE ONLY TO MEDICAL RECORD AUTHORIZATIONS:** In accordance with HIPAA, I understand that I may revoke the authorization of medical records at any time except that the revocation will not have any effect on any action taken by the medical facility in reliance on this authorization before written notice of revocation is received. I further understand that I must provide any notice of revocation in writing to the medical facility.

(I also authorize the use of photostatic and tele-faxed copies of this release in lieu of the original.)

This document releases all participants from liability in the release or production of information relating to me when furnished to the United States Probation Office and shall remain in effect until all transactions are completed and will not exceed one (1) year.

NOTE: The U. S. Probation Office is not able to provide reimbursement for photocopies submitted by agencies in response to any requests for information.

Witness/United States Probation Officer

Signature of Person Authorizing Disclosure

Parent/Guardian (if applicable)

Date

Date

Date

STATEMENT OF CUSTOMER RIGHTS UNDER THE RIGHT TO FINANCIAL PRIVACY ACT OF 1978

Federal law protects the privacy of your financial records. Before banks, savings and loan associations, credit unions, credit card issuers, or other financial institutions may give financial information about you to a federal agency, certain procedures must be followed.

Consent to Financial Records

You may be asked to consent to make your financial records available to the government. You may withhold your consent, and your consent is not required as a condition of doing business with any financial institution. If you give your consent, it can be revoked in writing at any time before your records are disclosed and, in any event, is effective for a period of not more than three months. Your financial institution must keep a record of the instances in which it discloses your financial information to the government, and this record will be available to you upon request, unless a court order restricting your right to such record has been obtained by the government.

Without Your Consent

Without your consent, a Federal agency that wants to see your financial records may do so ordinarily only by means of a lawful subpoena, summons, formal written request, or search warrant for that purpose.

Generally, the Federal agency must give you advance notice of its efforts to obtain your records by one of the above means, explaining why the information is being sought and telling you how to object in court to the release of your records.

Exceptions

If the government obtains a search warrant for your records, or if the government convinces the court that there are legitimate reasons to delay giving you notice, the Federal agency will be able to obtain your records without providing you notice beforehand.

In situations where you do not receive advance notice that the government is seeking your financial records, you will be notified once the reason for the delay of notice no longer exists.

Transfer of Information

Generally, a Federal agency which obtains your financial records is prohibited from transferring them to another Federal agency unless it certifies in writing that the transfer is proper and sends a notice to you that your records have been sent to another agency.

Penalties

If the Federal agency or financial institution violates the Right to Financial Privacy Act, you may sue for damages or to seek compliance with the law. If you win, you may be repaid your attorney's fees and costs.