

UNITED STATES PROBATION OFFICE

Middle District of Georgia

Request for Quotation 113G-2024-00HH

August 15, 2023

TO: NIDT Vendor

Special Notes: This is a **competitive request for quote** based on **Open Market Pricing**. All items should be quoted **F.o.b. Destination within Consignee's Premises**.

Important: This is a request for quote. Even though a lack of response will also be considered as a "no offer" response, if you are unable to submit an offer, please kindly submit a "no offer" response and return it to the Contracting Officer listed below. This solicitation does not commit the Government to pay any costs incurred in the preparation of the submission of your offer or to contract for supplies or services should none of the offers meet the necessary specifications.

Quotes must be emailed to both Valencia_Bailey@gamp.uscourts.gov and Jennifer_Fowler@gamp.uscourts.gov by **4:00 pm, (EST) Friday, August 25, 2023**. Your quote must include the Quote Sheet (Page 3 of this RFQ), as well as completed Pages 4 through 6. Please submit your quote detailing screening cutoff levels and costs for all items as outlined in the Statement of Work. Acceptance, completion, and submission of Pages 3 through 6 of this RFQ is required. To be technically acceptable, all requirements must be addressed. Hand-delivered quotes must also be delivered by **4:00 pm, (EST) Friday, August 25, 2023** to:

Attention: Jennifer Fowler, DATS
12th Street, Room 109, Columbus, Georgia 31901

OR

Attention: Valencia Bailey, DPA
433 Walnut Street, Macon, Georgia 31201

A **fixed price award** from this RFQ will be made based on the lowest priced, technically acceptable offer. The Judiciary intends to make award without discussions; therefore, vendors are urged to submit their lowest price. Any quote containing a specific price subject to any time-period other than the twelve months October 1, 2023, through September 30, 2024, is not technically acceptable and will not be considered. Any quote containing modifications to the Judiciary's requirements (including the terms and conditions mandated by the Administrative Office of the United States Courts) is not technically acceptable and will not be considered.

Questions concerning this RFQ should be emailed both email addresses, Valencia_Bailey@gamp.uscourts.gov and Jennifer_Fowler@gamp.uscourts.gov prior to the closing date of August 25, 2023. All questions will be answered via email to all solicited vendors. *Questions will not be accepted over the telephone.*

Sincerely,



Jennifer Fowler
Drug and Alcohol Treatment Specialist
United States Probation Office
Middle District of Georgia
P.O. Box 990
Columbus, GA 31902-0990

JF/vjb

Attachment

Statement of Work

Introduction

The United States Probation Office for the Middle District of Georgia intends to procure Non-Instrumented Drug Testing Devices (NIDTs) from 1 to 2 vendors on an as needed basis for the 12-month period October 1, 2023, through September 30, 2024.

Scope

SPECIFICATIONS FOR NON-INSTRUMENTED DRUG TESTING DEVICES (NIDTs) UNITED STATES PROBATION OFFICE MIDDLE DISTRICT OF GEORGIA

I. Device

The NIDT must be capable of testing **M-AMP, COC, THC, OPI, OXY, BUP, and FEN** simultaneously. Each test channel in the device must contain a single strip per drug, which will detect the presence of said drug and produce identifiable results within approximately 30 seconds to no more than 5 minutes. Each device must contain procedural controls for negative, positive, and invalid results. Each device must contain a control indicator. Results must be stable for up to 60 minutes. Each device must be equipped with a replaceable cap to protect the strips prior to and following the test. The device should be an all-in-one cup.

II. Required Drugs and ng/mL Screening Cutoff Levels

(Cutoff levels are mandated by the Administrative Office of the United States Courts)

1. Methamphetamine (MET) – 500 ng/mL
2. Benzoylcegonine (COC) – 150 ng/mL
3. Cannabinoids (THC) – 50 ng/mL
4. Opiates (OPI) – 300 ng/mL
5. Oxycodone (OXY) – 100 ng/mL
6. Buprenorphine (BUP) – 5 ng/mL
7. Fentanyl (FEN) – 2 ng/mL

III. NIDT Expiration Date

All devices must have an expiration date of no less than 12 months from date of purchase.

IV. Collection Bottle

One sealed, wide-mouth, sterile collection bottle is to be included with each NIDT ordered.

V. Minimum Order Requirement

The vendor will have no minimum order requirement. Orders will be placed on an as-needed basis for shipment to each division office. The number of tests ordered at a time will typically range from 250 to 500.

VI. Delivery Requirement

Delivery is desired within 14 days and **required within 21 days** after receipt of order (ARO).

Delivery (**F.o.b. Destination within Consignee's Premises**):

United States Probation Office 201
West Broad Avenue
Albany, Georgia 31701-2566

United States Probation Office
115 E. Hancock Avenue
P. O. Box 703
Athens, Georgia 30601-2771

United States Probation Office
120 12th Street
P. O. Box 990
Columbus, Georgia 31902-0990

United States Probation Office
433 Walnut Street
Macon, Georgia 31201-3407

United States Probation Office
401 N. Patterson Street, Room 234
Valdosta, Georgia 31601-4633

Pricing

Price quotes shall include all items outlined in the Statement of Work and Quote Sheet.

Award

Provided that all the above specifications listed in the Scope are met (meaning, technically acceptable), award will be made to the vendor with the lowest total cost, **including** delivery.

Quote Sheet for RFQ Number: 113G-2024-00HH

Item No.	Short Description	Detailed Product Specification or Product Description	Unit	Cost	Delivery Time
1.	NIDT	See SOW (I – III) for detailed description	Each		
		Drug Your Device Screening Cutoff Level (ng/mL)			
		Methamphetamine			
		Cocaine			
		THC			
		Opiates			
		Oxycodone			
		Buprenorphine			
Fentanyl					
2.	Collection Bottle	See SOW (IV) for detailed description	Each		
3.	Delivery	See SOW (VI) for detailed description	Each		
TOTAL COST PER UNIT					

Vendor's Name

Vendor's Phone Number/Fax Number/Email Address

Vendor's Corporate Address

Vendor's DUNS Number

Signature of Person Authorized to Sign Quote

Date

Printed or Typed Name of Signor

Discount Terms or Net 30

Quantity Discount

APPLICABLE JUDICIARY TERMS AND CONDITIONS

The following standard Judiciary provisions and clauses are also incorporated into this request and will be included in the resulting delivery order.

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. The full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

(end)

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated as being incorporated in this contract:

- Clause 1-15 Disclosure of Contractor Information to the Public (AUG 2004)
- Clause 2-35 F.o.b. Destination, Within Judiciary's Premises (JAN 2003)
- Clause 2-130 Energy Efficiency in Energy-Consuming Products (APR 2013)
- Clause 2-135 IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013)
- Clause 3-3 Provisions, Clauses, Terms and Conditions – Small Purchases (APR 2013)
- Clause 3-300 Registration in the System for Award Management, SAM (APR 2013)
- Clause 3-305 Payment by Electronic Funds Transfer –System for Award Management, SAM Registration (APR 2013)
- Clause 6-85 Commercial Computer Software License (APR 2013)
- Clause 6-105 California E-Waste Fee (APR 2013)
- Clause 7-25 Indemnification (AUG 2004)
- Clause 7-30 Public Use of the Name of the Federal Judiciary (JUN 2014)
- Clause 7-35 Disclosure or Use of Information (APR 2013)
- Clause 7-65 Protection of Judiciary Buildings, Equipment, and Vegetation (APR 2013)
- Clause 7-115 Availability of Funds (JAN 2003)
- Clause 7-130 Interest (Prompt Payment) (JAN 2003)
- Clause 7-140 Discounts for Prompt Payment (JAN 2003)
- Clause 7-235 Disputes (JAN 2003)

(end)

SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated in this solicitation:

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

Solicitation Provisions Incorporated by Reference

Provision 2-100, Brand Name or Equal (APR 2013)

Provision 2-85C, Evaluation of Options Exercised at Time of Contract Award (JAN 2003)

Provision 3-135, Single or Multiple Awards (JAN 2003)

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011) See below.

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

To be Completed by Offeror:

1. *Definitions.*
"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.
2. All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.
3. The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.
4. **Taxpayer Identification Number (TIN):** _____
 TIN has been applied for.
 TIN is not required, because:
 Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States.
 Offeror is an agency or instrumentality of a foreign government.
 Offeror is an agency or instrumentality of the federal government.

5. **Type of organization:**

- sole proprietorship.
- partnership.
- corporate entity (not tax-exempt).
- corporate entity (tax-exempt).
- government entity (federal, state or local).
- foreign government.
- international organization per 26 CFR 1.6049-4.
- other _____.

6. **Contractor representations:**

The offeror represents as part of its offer that it is is not 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
 - Black American
 - Hispanic American
 - Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
 - Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
 - Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
 - Individual/concern, other than one of the preceding.

(end)